

**WILLIAMSBURG CITY COUNCIL
WORK SESSION
May 8 2006**

The Williamsburg City Council held a work session on Monday, May 8, 2006, at 2:00 p.m., in the City Council Chambers of the Stryker Building.

ATTENDANCE

Present were Ms. Zeidler, Messrs. Haulman, Scruggs, Chohany, and Freiling. Also present were City Manager Tuttle, City Attorney Phillips, and City Clerk Crist.

Staff Attending: Assistant City Manager Miller and Department Heads Nester, Serra, Ms. Murphy.

CALL TO ORDER

Mayor Zeidler called the meeting to order.

OPEN FORUM

Presentation of Governor's Proclamation for "Bike Month"

Mr. Charles Redding said that it was a pleasure to represent the Williamsburg Bicycle Club and to present Governor Kaine's Certificate of Recognition for May 2006 as "Bike Month" in the Commonwealth. Mr. Redding presented Council with a copy of the recognition and tee-shirts.

Mayor Zeidler thanked Mr. Redding for the presentation. She said Council was grateful to the Bicycle Club for its work, advocacy, and for bringing Bike Month to its attention.

David Kranbuehl, 201 Harrison Avenue, commended Mr. Nester and Mr. Jesse Young (Planning Commission) for their work and time, and the excellent participatory process in reviewing the draft Comprehensive Plan.

He recognized Mr. Scruggs for his courage and competitiveness in his run for reelection and for his devotion to the city. He joins an elite group of strong people: Gil Bartlett, Jack Edwards, and Senator Strong.

Mr. Kranbuehl asked Council to reconsider the number of decals that are issued for on-street parking for residential lots, either based on frontage or two per house; limiting a temporary pass to a certain amount of hours; and limiting guest parking passes to a certain number of days. Mr. Kranbuehl asked Council to consider changing the time of the Council meetings, and suggested 4:30 or 5:00 p.m., so that more citizens could attend and possibly serve on City Council. He noted that he was surprised to read an article in the *Gazette* that stated the budget public hearing was held with no comment from the public. He concluded by thanking Council for the opportunity to speak.

Kimber Smith, Unit Owner and Representative for Jamestown and Peppertree Condominium Associations, addressed Council regarding the condominium association's applications to the city to replace the wood siding on the condos with vinyl siding. Mr. Smith appreciated and apologized for the time and debate that has been spent on this issue. He provided Council with background information regarding the two condo buildings, built in 1984/1985. Both buildings contain 52 units and they are owned individually or by small partnerships, and provide affordable housing for graduate and undergraduate students.

Mr. Smith said the condos are currently covered with the original cedar siding, which has cracked and has moisture damage. There is a chronic maintenance problem. The Associations have received proposals to replace the current siding with Hardiplank, Redwood, Cedar, or vinyl, as well as repair and paint the current wood siding. The vinyl siding was the best value and least expensive to maintain. Bristol Commons and Claiborne Condominiums are vinyl sided. Jamestown and Peppertree are trying to achieve a balance as to what is acceptable to the city, the financial reality for owners, and what will benefit everyone. They want to improve the look of the community.

The Mayor thanked Mr. Smith for his comments.

Larry McCardle, owner of the office building at Jamestown Road and Route 199, provided information about the quotes he received to replace the siding on his office building with Redwood, Hardiplank, or beaded vinyl, and the maintenance costs for each. He chose to use the vinyl because of the lower cost of the material and maintenance.

BACKGROUND PRESENTATIONS/DISCUSSIONS

Corridor Protection District on Jamestown Road South of Route 199

Reference for this item was Mr. Nester's report dated May 3, 2006. The Mayor noted that Council members had questions for staff at the last meeting and requested additional information be provided regarding moving forward with the creation of a Corridor Protection 2 District on the south side of Route 199 and Jamestown Road. Mr. Nester provided copies of all memorandums, meeting notes, minutes and public notices that addressed the issues.

Mr. Chohany appreciated the helpful information and noted that when he read the report, public opinion was equally divided on the CP-2 and vinyl issues.

Mr. Scruggs thanked Ms. Murphy and Mr. Nester for their work on this matter. In all of the materials provided, there is no discussion of the economics of this issue. Council lacks this information and needs to hear from the general public. He would like verification of the cost information provided by today's speakers.

Budget Update—Phil Serra, Director of Finance

Council members received a copy of the "FY 2007 Budget Worksheet Prospective Revisions as of May 8, 2006." Mr. Tuttle reviewed the changes to the General Fund and Sales Tax Fund. No changes were made to the Utility Fund. Mr. Tuttle noted that James City County should adopt its budget on May 9, and that the school and library budgets will be adjusted to reflect the county's budget. It is possible that police, schools, and State offices budgets will need to be changed to reflect the final State budget. Budget adoption is on Council's May 11 agenda.

2006-2008 City Council—Transition Plan

Reference for this item was Mr. Tuttle's report dated May 4, 2006. Mr. Tuttle explained that when Council takes office as of July 1, certain actions are set in motion. He reviewed key dates and events from June through November. A reception will be held for Mr. Scruggs on Thursday, June 8, prior to the regular Council meeting. The Swearing-In ceremony for Mr. Braxton and Ms. Zeidler will be held at the Courthouse of 1770 in the Historic Area on Monday, July 3, followed by the Organizational Meeting.

This year, the Virginia Municipal League Newly Elected Officials Conference will be held in Williamsburg at the Woodlands Hotel, July 19-21. All Council members were encouraged to attend.

A new "State of the City" event is scheduled for Wednesday, November 14, at the Community Building. It is anticipated that this will become an annual event at the conclusion of the Goals and Initiatives process, where the Mayor can put forth the city's accomplishments and projects for the future.

Mayor Zeidler thanked staff for their work on the Transition Plan. She asked that the August retreat be rescheduled until sometime in September, after the college and schools are back in session. Mr. Tuttle asked Council members to let staff know if they had other conflicts with the schedule.

Vinyl Siding Issue:

Mr. Haulman had questions of Ms. Murphy about the siding issue. Ms. Murphy said that Hardiplank has a life of at least 20 years, and is now available in a limited number of colors, but will need repainting about every seven years. Mr. Haulman said he calculated that with the 20 year lifespan and the difference in cost between vinyl and Hardiplank and the need to paint (every 7 years), he calculated that \$1,000 per year per unit. The costs sound big up front, but over the lifespan of the material, the cost is more reasonable. The cost for the McCardle Building for Hardiplank and vinyl, and the difference between painting and washing, is amortized over 20 years at \$800.00 year difference.

Preview of May 11, 2006 Council Meeting

No additional information was requested.

Schedule of Meetings: May 2006

Council members received a copy of the May 2006 calendar of meetings and events.

OPEN FORUM

Mayor Zeidler asked for public comment.

Kimber Smith, commented that the \$1,000 a year would be an additional cost and would double the condominium unit association fee per month to owners, and that the cost as amortized today does not factor in inflation each year.

No one else wished to speak. The session was closed.

The meeting adjourned at 2:53 p.m.

Approved: June 8, 2006

Jeanne Zeidler, Mayor

Shelia Y. Crist
Clerk of Council

ATTACHMENT

2006-2008 City Council--Transition Plan

<u>Date</u>	<u>Event</u>
Thursday, June 8	<u>Last meeting of outgoing Council</u> at 2:00 PM. Proceeded by <u>luncheon</u> at noon for the five members of the 2004-2006 Council, and a <u>public reception</u> in honor of the outgoing member at 1:30 p.m. in the Stryker Building. During the meeting, the outgoing member will be recognized. Also Board and Commission appointments will be made for terms starting July 1.
By Friday, June 23	New Council member equipped with computers/E-Mail, and provided with copies of major policy documents (<u>City Council Polices and Procedures Manual & Freedom of Information Act</u> , <u>Roberts Rules of Order</u> , <u>Handbook for Virginia Mayors and Council Members</u> , <u>Goals and Initiatives 2004 - 2006</u> , and <u>Comprehensive Plan Draft 2006</u>). Newly elected member must complete Statement of Economic Interest and Real Estate Disclosure Forms.
Monday, July 3	<u>Swearing-In Ceremony and Organizational Meeting</u> of 2006-2008 City Council at Courthouse of 1770. Re-elected and new Council members sworn in by Judge Samuel T. Powell, Circuit Court Judge, at 11:45 a.m. Certificates of Election presented by rep. of Electoral Bd., followed by Organizational Meeting at 12:00 Noon. <u>Election</u> of Mayor and Vice-Mayor. <u>Appointment</u> of Clerk of Council, City Attorney, and City Manager. <u>Adoption</u> of Council rules of order.
Tuesday, July 4	Fourth of July Holiday, City Offices Closed
Tuesday, July 10	<u>City Council Work Session</u>
Thursday, July 13	<u>Regular Council meeting</u> Mayor will announce Council assignments to various committees, and assign Council Member responsibilities for coordination of appointments to Boards and Commissions (per <u>City Council Policy and Procedures Manual</u>).
Wednesday-Friday July 19-21	<u>VML Conference</u> for newly elected municipal officers in Williamsburg, Woodlands Hotel. (Optional) Shelia will assist with reservations and registration for those who wish to attend.
July (tentative)	<u>Orientation Briefings for new Council member</u> (all Council members invited) on city operations presented by city staff. Schedule to be promulgated.
Monday, August 7	<u>City Council Work Session</u> Council receives report on accomplishment of Goals and Initiatives for the last two

years.

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| Thursday, August 10 | <u>Regular Council Meeting</u> Public Hearing to receive citizen input on goals and initiatives for next two years. |
| Saturday, August 26 | <u>City Council Retreat</u> for review of 2004-2006 Biennial goals and initiatives, brainstorming on new goals and initiatives. |
| Monday, October 9 | <u>City Council Work Session Draft</u> of Biennial Goals and Initiatives for 2006-2008 reviewed by City Council, open to public comment. |
| Sunday - Tuesday,
October 15-17 | <u>VML Annual Conference</u> , Virginia Beach, VA. (Shelia will assist with reservations and registration for those who wish to attend). |
| Thursday, November 9 | <u>Regular Council Meeting</u>
Adoption of City Council Biennial Goals and Initiatives for 2006-2008. |
| Tuesday, November 14 | “State of the City” Event Presentation at noon with light lunch in the Community Building. |